

CRC Committee Meeting 9:00 AM

AGENDA
Louisiana State Board of Architectural Examiners
Baton Rouge, Louisiana
December 16, 2011
10:00 AM

1. Call to order by the President.
2. Approval of minutes from the meeting held September 30, 2011.
3. 11:15 IDP Report - Marsha Cuddeback.
4. Executive Director's primary office functions:
 - A. Preparation and processing 2012 renewals.
 - B. After advertising expired terms, advised governor in letter dated November 1, 2011, names of the following architects to fill vacancies beginning January 1, 2012: District 2/Ronald Blicht; District 3/Richard LeBlanc/Edwin W. Elbersen
 - C. Audit completed with no problems.
 - D. Preparation of Newsletter.
 - E. Met with Sherry (Rotary) relating to a new lease. Present lease expires July 31, 2012. Rotary will not ask for any increase in new lease.
 - F. Attendance:
 1. October 6-7 AIA/LA (Shreveport, LA).
 2. October 12 Arch/Eng Committee Meeting (McKinney/Blicht/Brinson).
 3. October 27 Meeting/Marsha Cuddeback.
 4. November 3-6 MBE Meeting/Washington DC.
 5. November 17 AIA/LA and AIA/BR (BR Foundation)
 6. December 1 Robertson/Cuddeback (IDP Forum).
 7. December 7 Arch/Eng Committee Meeting (McKinney/Brinson).
5. Legal - Paul Spaht
 - A. NOI for Rule 1315 (Continuing Education) appeared in November 20, 2011 LA Register.
 - B. NOI Rule 1305 (Placing of Stamp or Seal).
 - C. Building Officials Guide to Architecture:

1. Minutes from October 12, 2011 joint meeting.
 2. Memo dated October 14 to Don Zeringue (SFMO) and Mike Metcalf (LSUCCC).
 3. Joint Committee Meeting Agenda December 7, 2011 (Brinson, McKinney).
 4. Document (12/07/2011)
 - a. red line edits
 - b. edits accepted
 - c. LSUCC Plan Review Checklist
- D. 2013 Southern Conference/emails asking for possible locations.
- E. Robert Swan/email dated November 14, 2011 relating to emeritus (spec writer).
- F. 11:30 AM – Lynn Robertson/Steve Maher AIALA.
- G. Robert Steinmetz/email dated November 17, 2011 relating to continuing education reciprocity (information only).
- H. Architectural Steel Design/Ben Johnson email dated November 30, 2011 requesting waiver for name of firm.
- I. Joe Holt/email dated December 8, 2011 regarding emeritus (consulting).
- J. CRC Matters:
 1. Foil Wyatt/unlicensed firm practice.
 2. Bounds & Gillespie/unlicensed firm practice.
- K. Enforcement Report/Eddleman.
6. Review of November, 2011 Budget Report.
7. Staff Update/will meet with Civil Service at the beginning of next year.
8. 2012 meeting dates:
- Friday, March 16
 Friday, June 15
 Friday, September 21
 Friday, December 14

IDP Forum	LSU	January 21, 2012
Board Member/Educator	Atlanta	February 11, 2012
SC/NCARB 2012	Seattle, WA	March 9-11, 2012
NCARB	Minneapolis, MN	June 20-24, 2011